

**PERSONAL PARTICULARS:**

|  |  |  |
| --- | --- | --- |
| NAME |  | Please paste your photograph here |
| NRIC |  |
| NATIONALITY |  |
| DATE OF BIRTH |  | AGE |  |
| RACE |  | DIALECT |  |
| TELEPHONE |  (R) |  (HP) |
| ADDRESS |  |
| MARTIAL STATUS |  |
| EXPECTED SALARY |  |
| AVAILABILITY DATE |  |
| DRIVING LICENCE |  |

**ACADEMIC QUALIFICATIONS**

|  |  |  |
| --- | --- | --- |
| Year (MMYY) | School/Institution Attended | Highest Qualifications Obtained |
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**OTHER COURSE ATTENDED/IT SKILL**

|  |  |  |
| --- | --- | --- |
| Year (MMYY) | Awarding School / Institution  | Certificate / Special Awards Obtained |
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**Language Skills**

|  |  |  |
| --- | --- | --- |
| Written |  |  |
| Spoken |  |  |

**EMPLOYMENT HISTORY / WORKING EXPERIENCES**

|  |  |
| --- | --- |
| Date commenced and date end |  |
| Current Employer |  |
| Job Title |  |
| Current Salary |  |
| Job Scope: |
| Reason for leaving |  |

|  |  |
| --- | --- |
| Date commenced and date end |  |
| Previous Employer |  |
| Job Title |  |
| Current Salary |  |
| Job Scope: |
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**EMPLOYMENT HISTORY / WORKING EXPERIENCES**

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| Current Salary |  |
| Job Scope: |
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**Skills Proficiency**

|  |  |  |
| --- | --- | --- |
| Proficiency(Advanced / Intermediate) | Skills Obtained | Years of experience |
|  |  |  |
|  |  |  |
|  |  |  |

**What are your career objectives now and in the next 3 to 5 years, briefly describe.**

**Give the names, address and occupations of two referees (not relatives) to whom references may be made:**

|  |  |  |
| --- | --- | --- |
| Name |  |  |
| Address / Tel |  |  |
| Email Address |  |  |
| Occupation |  |  |
| Years Known |  |  |

**NOTE:**

Your application will be disqualified if it is found that you have either willfully suppressed material facts or knowingly given false particulars. If, after engagement of employment, it is found that you have made a false declaration on the form, Job Alpha Associates reserves the right to terminate your service without notice.

1, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ declare that the above information are true to the best of my knowledge and belief that I have not willfully suppressed any material fact.

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Date Applicant Name**